

## Fire Safety Policy

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| <b>Responsibility for Policy:</b>          | Registrar and Chief Operating Officer              |
| <b>Relevant to:</b>                        | Staff, students, contractors and visitors          |
| <b>Approved by:</b>                        | ELT on 27 <sup>th</sup> February 2024              |
| <b>Responsibility for Document Review:</b> | Associate Director, Safety, Health and Environment |
| <b>Date introduced:</b>                    | January 2021                                       |
| <b>Date(s) modified:</b>                   | January 2022, March 2023, January 2024             |
| <b>Next Review Date:</b>                   | March 2026   |

### RELEVANT DOCUMENTS

- Regulatory Reform (Fire Safety) Order, 2005

### RELATED POLICIES & DOCUMENTS

- [MCP1 Organisation for Implementation of the Health and Safety Policy](#)
- [University Fire Risk Management Strategy 2021-2026](#)
- [SCP1 Fire Precautions](#)
- [SCP2 Evacuation Procedures](#)

## Fire Safety Policy for Liverpool John Moores University

### 1. Aim

The primary aim of this Fire Safety Policy is to prevent fires from occurring in our premises. While every effort is made to prevent fires, they can still happen. We have comprehensive emergency arrangements and fire safety systems to provide for the safety of all persons within buildings owned or tenanted by LJMU. The university's Fire Risk Strategy defines how the commitments in the Fire Safety Policy will be achieved.

Effective management of fire safety is consistent with the university's mission to be an inclusive civic university, transforming lives and futures by placing students at the heart of everything we do.

### 2. Commitments

Fire safety is achieved through the following commitments. The university will:

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| 1. Comply with the Regulatory Reform (Fire Safety) Order, 2005 and any other applicable fire safety legislation.  | 2. Define the organisation, responsibilities, processes, and procedures for managing the risk of fire within our buildings.   |
| 3. Appoint competent people to designated roles with the responsibility and authority for the management of fire safety.                                | 4. Have appropriate preventative and protective measures designed into our buildings.   |
| 5. Undertake and review Fire Risk Assessments for all premises under LJMU control and respond in a timely manner to actions identified to reduce risks. | 6. Provide training, instruction, and information so that our students and staff understand their actions in case of fire and, where designated, their additional fire safety responsibilities. |
| 7. Control changes to our premises, processes and organisation, to maintain fire safety standards.  | 8. Implement processes to control fire risks from maintenance and construction works.   |
| 9. Minimise the risk of fire by applying processes to control the use and storage of dangerous substances.  | 10. Conduct scheduled inspections, testing and maintenance of fire safety systems so that they operate correctly in the event of fire.  |
| 11. Undertake inspections to ensure that routes to emergency exits are always kept clear.   | 12. Implement and test emergency plans for responding to fire in premises under LJMU control.   |
| 13. Co-operate with third parties that occupy our premises to take all reasonable steps to co-ordinate respective fire safety risk control measures.    | 14. Regularly monitor and report on objectives and measures of fire safety performance in the university and pursue continuing improvement, where required.                                     |
| 15. Audit our third-party student accommodation providers, to check that they meet the requirements of statutory fire safety legislation.               | 16. Conduct a formal review of the university's Fire Risk Management System against national standards.   |

Signed



**Professor Mark Power**

Vice-Chancellor and Chief Executive

February 2024